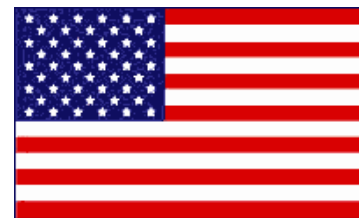




# PORTLAND VA MEDICAL CENTER

*Portland, Oregon Division  
Vancouver, Washington Division  
Community Based Outpatient Clinics*  
Salem, OR                      Bend, OR  
Camp Rilea (Warrenton, OR,      West Linn, OR  
Hillsboro, OR                      East Portland, OR



## \* Amended NOTICE OF VACANCY

1. <u>Announcement Number</u>  <b>T38-10-0233-DM</b>	2. <u>Title, Series, Grade, Salary</u>  <b>Clinical Nurse Specialist (Functional Statement) VN-610-2/3</b>  Competitive salary commensurate with education and experience as determined by Nursing Professional Standards Board	3. <u>Tour of Duty</u>  <b>8:00am- 4:30pm M-F</b>	4. <u>Duty Station</u>  <b>Primary Care Portland Division</b>
5. <u>Type &amp; Number of Vacancies</u>  <b>Permanent 1 Full-time position</b>	6. <u>Contact</u>  <b>Human Resources Assistant 503-273-5236</b>	7. <u>Opening Date</u>  <b>9/13/2010</b>	8. <u>Closing Date</u>  <b>12/31/2010</b> 1 <sup>st</sup> consideration date 09/27/2010

**THIS POSITION IS IN THE BARGAINING UNIT**

### WHO MAY APPLY TO THIS ANNOUNCEMENT:

- Career or career conditional employees, Veteran's Canteen Service and permanent Title 38 employees of the Portland VA Medical Center eligible under the interchange Agreement.
- Any US Citizen

### MAJOR DUTIES:

The Clinical Nurse Specialist (CNS) practices at the Portland VA Medical Center within the Primary Care Division requiring travel to multiple clinics locations. Program development, implementation, and evaluation activities include specific domains for chronic disease management and highly complex patient cohorts with a focus on population management, protocol development, care coordination, and transitional care coordination. The CNS works collaboratively with other interdisciplinary team members throughout the health care system including inpatient, home health, and transitional care in supporting a Patient Centered Medical Home Model by improving patient-driven, quality care, and education. The CNS serves as an expert clinician and consultant to nurses, medical staff, and other healthcare providers for patients with complex treatment needs. The CNS also serves as a consultant for system issues, outcome measurement and product evaluation. The CNS shares in the development, evaluation, and communication of standards and plans of care policies and procedures and informatics; serves on designated committees and task forces, and participates in research and promotion of evidence based practice. Executes position responsibilities that demonstrate leadership, experience, and creative approaches to management of complex client care. Collaboration: Uses the group process to identify, analyze, and resolve care problems. Collegiality: Coaches colleagues in team building. Makes sustained contributions to health care by sharing expertise within and/or outside the medical facility

### QUALIFICATION REQUIREMENTS:

**Eligibility:** Department of Veterans Affairs Qualifications Standards (VA Handbook 5005, Part II, Appendix G6) for AD/VN-610 series applies and may be reviewed in the Human Resources Management Service Office.

- **\* A clinical nurse specialist must possess a Masters degree from an academic program accredited by the NLNAC or CCNE [and maintain full and current certification as a clinical nurse specialist from the American Nurses Association or another nationally recognized certifying body. The certification must be in the specialty to which the individual is being appointed or selected.]**
- Citizen of United States
- Graduate of a school of professional nursing approved by the appropriate State agency and accredited by one of the following accrediting bodies at the time the program was completed by the applicant: The National League for Nursing Accrediting Commission (NLNAC) or The Commission on Collegiate Nursing Education (CCNE).
- In cases of graduates of foreign schools of professional nursing, possession of current, full, active, and unrestricted registration and the possession of a Certificate from the Commission on Graduates of Foreign Nursing Schools (CGFNS) will meet the requirement of graduation from an approved school of professional nursing.
- Current, full, active and unrestricted registration as a graduate professional nurse in a State, Territory, or Commonwealth (i.e., Puerto Rico) of the U.S. or in the District of Columbia. The RN must maintain a current, full

(Continued on next page)

active and unrestricted registration to continue employment with the VA.

### **CONDITIONS OF EMPLOYMENT:**

**Although the duty station is shown in this announcement, it may be necessary to utilize the selected person's services at a different location within the Portland VA Medical Center commuting area if conditions require it.**

Under Executive Order 11935, only United States citizens and nationals (residents of American Samoa and Swains Island) may compete for civil service jobs. Agencies are permitted to hire noncitizens only in very limited circumstances where there are no qualified citizens available for the position. All information submitted to this VA Medical Center is subject to verification by VetPro.

If you are a male born after December 31, 1959, and are at least 18 years of age, civil service employment law (5 U.S.C. 3328) requires that you must register with the Selective Service System, unless you meet certain exemptions. A security clearance and a favorable suitability determination are required. Misconduct in prior employment, criminal, dishonest or disgraceful conduct, habitual use of intoxicating beverages, abuse of narcotics, drugs or other controlled substances, or reasonable doubt of loyalty to the United States are examples of reasons an offer of employment may be denied.

Public transit subsidy benefits are available. Carpooling assistance is provided. However, single occupancy parking is limited on main Portland campus.

Relocation expenses may be authorized.

Relocation incentive may be authorized.

Recruitment incentive may be authorized.

A drug test may be required for an applicant who is tentatively selected.

A pre-employment physical examination will be required for an applicant who is tentatively selected.

Applicants appointed to direct patient care positions must be proficient in spoken and written English as required by 38 USC 7402(d) and 7407(d).

[VACareers](#) has descriptions of all Title 38 Jobs and their benefits.

This agency provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. The decision on granting reasonable accommodation will be on a case-by-case basis.

The United States Government does not discriminate in employment on the basis of race, color, religion, sex, national origin, political affiliation, sexual orientation, marital status, disability, age, membership in an employee organization, or other non-merit factor.

It is the policy of the Department of Veterans Affairs that all Federal wage and salary payments are paid to employees by Direct Deposit/Electronic Funds Transfer (DD/EFT).

### **HOW TO APPLY:**

**Portland VAMC Permanent Employees** must submit a

1. [VAF 4078, Application for Promotion or Reassignment](#)

**Other VA Permanent Employees** must submit

1. [VA Form 10-2850a, Application for Nurse and Nurse Anesthetists](#)
2. [OF-306, Declaration for Federal Employment](#) (January 2001 version or later).
3. Latest SF-50, Notification of Personnel Action
4. Copies of all current licenses
5. Latest performance appraisal

**Non VA Applicants** must submit:

1. [VA Form 10-2850a, Application for Nurse and Nurse Anesthetists](#)
2. [OF-306, Declaration for Federal Employment](#) (January 2001 version or later).
3. Veterans Preference:
  - a. DD-214, Military Discharge Paper (copy must display the required data which includes awards/medals/badges, dates and character of service) (For 5 Point Veteran's Preference).
  - b. [SF-15, Application for 10-point Veteran Preference](#) (December 2004 version or later)
  - c. VA letter or DOD documentation of service-connected disability rating dated 1991 or later.
4. SF-50, Notification of Personnel Action (if applying as a current or former federal employee).
5. Copies of all current licenses.
6. A copy of your college transcripts (Optional unless education is required).

**All application packets must be received in Human Resources by Close of Business on 09/27/2010 for 1<sup>st</sup> consideration. This position is Open until 12/31/2010.** Application forms may be obtained in Human Resources

Office or on our external website, <http://www.visn20.med.va.gov/Portland/mc/hr>

*Applications may be mailed to:*

Portland VA Medical Center, P4HRMS

**Attn: T38-10-0233-DM**

PO Box 1034

Portland, OR 97207

*Or brought in person to:*

Portland VA Medical Center

3710 SW US Veterans Hospital Rd

Building 16, Room 300

Portland OR 97239

### **APPLICANT'S PLEASE NOTE:**

- Education must be accredited by an accrediting institution recognized by the U.S. Department of Education in order for it to be credited towards qualifications (particularly positions with a positive education requirement). Therefore, applicants must report only attendance and/or degrees from schools accredited by accrediting institutions recognized by the U.S. Department of Education.
- Applicants can verify accreditation at the following website: <http://www.ed.gov/admins/finaid/accred/index.html>. All education claimed by applicants will be verified by the appointing agency accordingly.
- Foreign Education: To receive credit for education completed outside the United States, you must show proof that the education has been submitted to a private organization that specializes in the interpretation of foreign educational credentials and such education has been deemed at least equivalent to that gained in conventional U.S. education programs.

**IMPORTANT NOTICE ABOUT APPLICANT'S RESPONSIBILITY:**

- It is the applicant's responsibility to submit documentation to support his/her application for this position. Applicant is responsible for ensuring that all experience, formal training, award recognition, etc. are documented in the application package. Experience may include voluntary or other non-paid experience in the appropriate field. If you feel that your training record contains information pertinent to your qualifications, then you must submit a printed copy of your training record with your application package. Your training record will become part of the specific vacancy file and will not be filed in Official Personnel Folder. Human Resources Management Division will not photocopy any application material; applicants are responsible for making photocopies prior to submitting applications.
- **It is the responsibility of the applicant to ensure timely receipt of the application, regardless of the method used for submission. The VA assumes no responsibility for the late delivery of applications (i.e. postal service delays). The Portland VA Medical Center will not accept FAX, or emailed applications or applications in a US government envelope.**